



WORK ORDER FORM

- | | |
|---|--|
| <input type="checkbox"/> Fire Safety Report Package inc Fire Safety Report, Fire Evacuation Plan, Evacuation Signs & CD Training | |
| <input type="checkbox"/> Fire and Evacuation Plan | <input type="checkbox"/> Fire Safety Report |
| <input type="checkbox"/> Evacuation Signs (Common Property) | <input type="checkbox"/> Obtain Certificate of Classification |
| <input type="checkbox"/> Evacuation Signs (Short Term Letting) | <input type="checkbox"/> Document Compliance Box |
| <input type="checkbox"/> Evacuation Coordinator or Warden Training | <input type="checkbox"/> First-Response Training |
| <input type="checkbox"/> Evacuation Coordinator or Fire Safety Advisor | <input type="checkbox"/> Evacuation Practice |

CORRESPONDENCE TO:

Full Name _____ Company _____
Telephone _____ Email _____
Billing Address _____
Suburb _____ State _____ Postcode _____

BUILDING INFORMATION:

Building Name _____ CTS Number _____
Street Address _____
Suburb _____ State _____ Postcode _____
Number of Lots _____ Year Built _____ Are Registered Plans Available?
 Building Format Plan (BFP/BUP) Standard Form Plan (SFP/GTP) Building Management Statement Non Strata
Is an onsite meeting required? Name _____ Telephone _____
Is key access required? Yes No Keys are available from: _____

ADDITIONAL INFORMATION

Is there any short term letting? Yes No If yes, how many lots? _____
Building Classification (if known) _____ The building contains: Residential Commercial
Has an evacuation coordinator been appointed? Yes No If yes, please provide details below:
Full Name _____ Telephone _____

EVACUATION SIGNS (If no preference is specified, the material will be laminated)

- | | Additional costs |
|---|--|
| <input type="checkbox"/> OPTION ONE: Laminated | No additional costs |
| <input type="checkbox"/> OPTION TWO: Acrylic Fold-Over Framed Signs
Laminated signs installed in a clear folded 2mm acrylic frame fixed with 2 stainless steel screws and plugs.* | A3: \$89 per sign
A4: \$79 per sign |
| <input type="checkbox"/> OPTION THREE: Acrylic Designer Framed Signs
Laminated signs installed in a clear folded 2mm acrylic frame fixed to frosted 3mm acrylic with 4 stainless steel screws and plugs.* | A3: \$98 per sign
A4: \$88 per sign |
| <input type="checkbox"/> OPTION FOUR: Customised Signage Package
Solutions in Fire will customise your signage option to suit your specific needs, arrange printing or fabrication and installation.* | Price on application |
- * Installation methods may vary from above due to the surfaces being fixed to, material availability and other factors

FINAL REPORT DETAILS:

Date report required by: _____ or: SIF to Schedule
Signature: _____ Date: _____ Quote Reference: _____

Please fax form back to 1300 136 037 or email to orders@solutionsinengineering.com

* Please note if plans are not made available, they will be purchased at a cost of \$22.00 to the Body Corporate

Should you have any queries, please do not hesitate to call us on 1300 136 036

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